



CITY OF JUNCTION CITY  
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## EXTRATERRITORIAL EXTENSION SERVICE CONNECTION FORM 1

### CHECKLIST

#### REQUIRED SUBMITTALS

*Please review the following checklist and accompanying instructions. You may also contact the Junction City Planning Department for more information.*

- ☐ Completed General Land Use Application (Step 2 of Instructions)
- ☐ Filing Fee (Step 3 of Instructions)
- ☐ List of all tax lots proposed to be served, including street addresses and property owner names (Step 4 of Instructions)
- ☐ Legal description of the property or properties to be served with water or sewer service (Step 5 of Instructions)
- ☐ Signed consent to annex form for the property or properties proposed to be served (Step 6 of Instructions)
- ☐ Signed extraterritorial service/facility contract (Step 7 of Instructions)
- ☐ Signed nonremonstrance agreement for future local improvement districts as required under JCMC 17.165.190(E) (Step 7 of Instructions)
- ☐ Map drawn to scale showing the proposed extension of water or sanitary sewer lines to include the proposed number of service connections and their sizes and locations
- ☐ Written Narrative addressing approval criteria as specified below:
  1. Annexation of the property proposed to be served is currently not possible due to the inability to meet the criteria for annexation specified in Article II of this chapter.
  2. The provision of service will not prolong uses that are nonconforming uses as specified in Chapter [17.125](#) JCMC, or the Lane County Code.
  3. The proposed extension is consistent with state goals and implementing statutes and administrative rules, specifically OAR 660-011-0060 and 660-011-0065, as well as city and county comprehensive plans and land use regulations concerning extraterritorial extensions and connections.
  4. Sufficient capacity exists in the requested service facilities to serve the existing use(s), as determined by the city in its sole discretion. This determination shall take into account future capacity needed to serve properties and uses within city limits, anticipated by the city's comprehensive plan and this title.
  5. A signed extraterritorial service/facility contract shall be provided in a form approved by the city attorney to resolve issues raised by the requested connection. This contract will be recorded and shall run with the subject property until such time as the parcel is annexed into the city (Step 5 of Instructions).

6. Verification that:

- The subject property's boundary is located within 300 feet of an existing main service line;
- The existing use can be directly connected to the main line by way of a lateral connection, without a main line extension;
- The subject property is not vacant; and
- The connection will only serve domestic uses and loads.